



SUPPLIER DATABASE REGISTRATION FORM

The Community Work Programme (CWP) is a community driven government programme based in the Department of Cooperative Governance and Traditional Affairs (CoGTA). The primary purpose of the programme is to create an employment safety net for the unemployed. It also aims to strengthen community development approaches and the economic ‘agency’ of people in marginalised economic areas, enhancing dignity and promoting social and economic inclusion

Icembe Foundation is contracted by CoGTA to implement the programme in the Kwazulu Natal Province South Coast sites. In order to comply with the Preferential Procurement Policy Framework Act and to ensure a competitive procurement process, Icembe Foundation invites prospective suppliers of the goods and services as indicated below, to apply for a listing on Icembe Foundation prospective supplier database.

The programme is looking to procure the following groups of goods and services:

1. Goods

Protective Clothing, Tools and Materials etc

2. Services

The participants also need to be trained to perform their daily duties.

Enquiries should be forwarded to:

Name	Telephone Number	E-mail address
Bongi Gumede	011 025 2583	scm@icembefoundation.co.za

Applications closing date: 7 September 2018 at 17:00



3. SUPPLIER DETAILS

Supplier Name:	
Company / CC Registration Number:	
VAT Registration Number (if applicable):	
Income Tax Reference Number (compulsory):	
Web Address (if applicable):	
E-Mail Address (compulsory):	
Landline Contact Number:	
Cell Number:	
Physical Address: (compulsory)	
Postal Address:	

4. CONTACT PERSON

Name:	
Position:	
Contact Number:	



Cell Number:	
E-Mail Address:	

5. TRACK RECORD

List at least three jobs that have been completed

WORK PERFORMED	CLIENT	CONTACT PERSON AND CONTACT NUMBERS	CONTRACT AMOUNT

6. IMPORTANT DOCUMENTS TO BE SUBMITTED WITH THIS REGISTRATION FORM

Please mark the documents that you have included/ submitted in the registration pack.

ITEM	SUPPLIER DOCUMENTS CHECKLIST	YES	NO
1.	The registration form		
2.	A valid tax clearance certificate		
3.	Company registration certificate		
4.	Certified ID copies of Director/s of the company		
5.	B-BBEE Certificate approved by SANAS/ Sworn Affidavit.		
6.	Complete CSD Report		
7.	SBD 4 - Declaration of interest fully completed and signed		
8.	SBD 6.1 - Preference points claim form in terms of the Preferential Procurement Regulation, 2001 Fully completed and signed		
9.	SBD 6.2 - Declaration of local content		
10.	SBD 8 - Declaration of bidders past SCM practices Fully completed and signed		



11	SBD 9 – Certificate of independent Bid Determination Fully completed and signed		
12.	All Training providers must submit the proof of accreditation		

7. DECLARATION

Verification of information supplied in this document, including attached documents:

I/We, the undersigned, warrant that he / she is duly authorized to do so on behalf of the supplier, certifies that the information supplied including the annexures, is correct and accurate and acknowledge that: If I found that the information supplied is incorrect Icembe Foundation will disqualify and remove the supplier from the database.

TERMS AND CONDITIONS

- 7.1 Icembe Foundation cannot guarantee business opportunities, all procurement will be Subject to the Supply Chain Management Policies of the Department of Cooperative Governance, Preferential Procurement Policy Framework Act and the general conditions of the contract from Icembe Foundation.
- 7.2 All suppliers will be subjected to regular performance service review and could be deregistered if service standards are not maintained.
- 7.3 The validity period of service offer or quotation must be at least 60 (thirty) days.
- 7.4 The supplier agrees that verification of information supplied may be undertaken against third party sources such as SARS, CIPC, etc.
- 7.5 Please notify Icembe Foundation immediately of any change to the provided information.
- 7.6 Please ensure all fields are completed. Incomplete application forms will not be processed.

Supplier Name: _____

Signature of Authorized Representative: _____

Position: _____

Signed at _____ **on this** _____ **day of** _____ **20** _____



8. SUBMISSION DETAILS

THE SCM OFFICER
Icembe Foundation
AHS HOUSE
325 Rivonia Boulevard
Sandton
2198

Email Address: scm@icembefoundation.co.za

Tel 011 025 2583

9. COMMODITY LIST

Please mark the main services your organization supplies:

Description	Tick applicable goods/ services
PPE	
Conti Suits 65/35 Poly Cotton Branded in full colour	
Dust Coats Poly Cotton Branded in Full Colour	
Sun Hats Poly Cotton branded in full colour	
Safety Boots and safety shoes	
Gumboots	
Disposable Gloves	
Industrial Leather Gloves	
HBC Work Suits	
T – Shirts 100% cotton Branded in Full colour	
Dust Masks	
TOOLS AND MATERIAL	
Mops	
Refuse Bags	



Description	Tick applicable goods/ services
Window Washer	
Paint Brushes	
Hand Fork	
Two-Stroke (Oil) 10L	
Grass Cutting Machines	
Paint 20L	
Paint Roller Tray Sets	
Sanding Paper X 5 Sheets	
Thinners 20L	
Mutton Cloth	
HBC Kits	
Liquid Soap (Cleaning) 20L	
Handy Andy 20L	
Floor Polish 20L	
Seedlings	
Pesticides	
First Aid Kits	
Beads = Different Colour	
Raffia = Different Colour	
Fleure Wools = Different Colours	
Scissors	
Sewing Machines	
Curtain Material	
Unpick	
Measuring Tape	
Box Of Pins	
Machine Needle Size 14 &16	



Description	Tick applicable goods/ services
Shoe Soles All Sizes	
Inner Soles	
Leather Aprons	
Crochette Needles	
Shoe Needles	
Contact Glue	
Sewing Cloth	
Zips, Buttons And Thread	
Welding Mask	
Welding Gloves	
Electrode Holder	
Welding Rods	
Steel Bars - Square Bar	
Steel Bars - Square Tubing	
River Sand	
Building Accessories	
Cement	
Brick Making Machines	
Jerry Cans	
AGRICULTURAL INPUTS	
Beetroot seedlings	
Spinach seedlings	
Green Pepper seedlings	
Carrots seedlings	
Kale seedlings	
Cabbage seeds	
Beetroot seeds	



Description	Tick applicable goods/ services
Spinach seeds	
Green Pepper seeds	
Carrots seeds	
Onions see	
Tomato seeds	
Shade Tress	
OFFICE EQUIPMENTS	
Laptops	
Printers/scanners/Fax/Photocopier	
Office Desks	
Office Chairs	
Extension Cables	
Steel Filing Cabinets	
Modems	
TRAINING COURSES	
Home Based Care	
HIV/ AIDS	
Health & safety	
Early Childhood Development	
Cooking and Catering	
Sewing/ Knitting	
Welding	
Construction	
Plumbing	
Brick making	
Plant Production/ Agriculture	